



Wildmoor Heath School

Minutes of a meeting of the Full Governing Body held at 6.03pm on Thursday 14th July 2016

Present:

Mrs Karen Roche (Chair)
Mr Jason Cooper
Miss Sophie Leadbeatter
Mr Stewart Mackie
Mr Christopher Salt
Mr Grant Strudley (Headteacher)
Mrs Chloe Mietle

Absent:

Mr Cliff Thompson
Mrs Nicola Thurgood

Apologies:

Mrs Carole Blunden-Lee
Mrs Alison Rolls

In attendance

Mrs Celeste Moruzzi – Clerk to the Governors

Welcome – the Chair welcomed everyone to the meeting.

1. **Apologies for absence** had been received from CBL and AR. CS, SL and KR had given apologies for early departure. NT and CT were absent.

2. **Declarations of Interest (financial and personal):** None

3. **Review of Governors' terms of office**

It was noted that there are two vacancies on the Governing Body. One for a parent Governor and one for a Co-opted Governor.

4. **Minutes of the previous meeting** held on 9th June 2016 had been circulated. There was one amendment made to Miss Leadbeatter's title (from 'Mrs' to 'Miss'). With this amendment the minutes were signed as an accurate record by the Chair.

5. **Matters arising**

Action six: Clerk and KR to discuss timing of parent Governor election

KR and the Clerk confirmed that this would be carried out in the Autumn term.

Action one: Clerk and KR to discuss timing of parent Governor election

The remaining action points from the previous meeting were confirmed as having been carried out.

6. **Correspondence**

There had been no correspondence received.

7. **Headteacher's report**

KR reminded Governors that the main purpose of this meeting was to review the test results.

Signed: _____
Date: _____

Attendance

GS informed Governors that the final attendance figure for the year was 97.1% which was the same as the previous year. A Governor commented that it was above the national average.

SATS: KS2

GS reminded Governors that this year was the first of the 'new testing' and that these tests had higher expectations than the previous ones. The following results were provided:

	Reading	Writing	Mathematics
Expected	60%	77%	60%
Emerging	40%	23%	40%

He advised that the threshold for 'above expected' had not been provided to schools yet.

GS stated that the school figures compared to national and local figures were broadly in line being approximately 5% or 6% below. The combined result for the school was 47%, the national figure is 52%.

GS provided a comparison for this cohort of their KS1 results to their KS2 results. This highlighted the substantial improvement in writing. He stated that the children and staff could not have worked harder in preparing for these exams and that the work for these exams needs to start lower down the school.

[A Governor commented on the vast improvement in writing for the school](#), highlighting that it had been on the SDP for a number of years and the time invested in it had now paid off.

[Another Governor requested further details regarding Pupil premium children and SEN.](#) GS responded that the fine data had not yet been produced but there is a data release due in September which should provide all this information.

SATS: KS1

GS referred Governors to the results circulated in the previous week advising that there is currently no national data but the Year 2 results are in-line with the LA's 2016 interim results with two exceptions: the school is a little above in Maths (Expected) and below in Writing (Exceeding).

	Reading	Writing	Mathematics
Expected	79%	69%	83%
Exceeding	31%	7%	24%

GS reminded Governors that the school subscribes to Target Tracker. 25% of the schools in the country also subscribe to this which represents 20% of school children. Target Tracker has created their own national figures based on this 20%. This shows that the school is in line with Maths and Reading but slightly adrift in Writing.

Signed: _____
Date: _____

Phonics Check

Year 1 and 2 phonics are in line with the LA average (2016 interim) and likely to be in-line with the national average.

EYFS

The EYFS results look like they will be in line with the LA average (based on the 2015 figure) and above the national average. The number of children working above expectations, particularly in reading and maths is better than in 2015.

Summary

In summary, GS advised that the SAT results pitches the school as an average school for attainment and we are awaiting further information to be able to report on progress.

School Development Plan

GS referred to target three on the SDP, highlighting that Target Tracker is an excellent tool and provides valuable information. He referred to Test Base, through which the optional SATs for years 3, 4 and 5 had been carried out. By carrying out the optional SATs it provides children with an opportunity to try out test conditions, technique etc.

The results for every child were entered electronically and it allowed the school to carry out various analyses to see, for example, if there are patterns across year groups and to identify key marginal children.

[A Governor asked whether Test Base was lining up well with Teacher Assessments.](#) GS responded that the scaling for each child can be produced on it and they are broadly in line. He advised that the tests are used predominantly as a diagnostic tool.

GS shared some advice which he had obtained from PixL regarding exams; children should be given the test under test conditions and within the right timing. Once the time is up, they should be given a different coloured pencil and be allowed to finish the test. The question 'is it the exam time or the knowledge' can then be addressed.

[A Governor commented on the 'Sumdog' programme which the school has purchased advising that her children were always extremely keen to play it. She asked whether there was a similar Literacy one.](#) GS responded that there is and that Year four had recently won a subscription to it. Following the trial with Year four, the school will look into subscribing to it for the whole school.

[A Governor asked whether there had been any 'lessons learnt' following the first year of the new SATs.](#) GS stated that a number of issues had been identified including:

- **Reading:** The amount of reading required was a lot higher and therefore reading stamina needs to be worked on
- **Maths:** Arithmetic scored strongly but reasoning was more problematic
- **General:** The level of language required was more difficult and a wider vocabulary is needed

Signed: _____
Date: _____

8. Chair's report

i) Governor monitoring Plan

KR advised that this was up to date. GS offered to attach it to the shared drive.

Action two: KR to send monitoring report to GS for attaching to shared drive

ii) Governors' report to parents

KR advised that this was almost complete. Once complete it will be sent to GS for circulation with the school Newsletter.

9. Finance and Buildings Committee to report

SM advised that there was nothing further to report.

GS took the opportunity to inform Governors that the Schools Forum which was due to meet earlier in the week can be cancelled and rescheduled until September. He advised that this will be the forum which approve the schools loan request.

[A Governor asked for an update on the grants received.](#) GS provided the following information:

Foyles grant: This has been rejected

PTA: £3k had been given from the PTA for spending on the new library

Crowthorne Educational Charity: A request for £3k has been made

Berkshire Outdoor Trust: £2k has been received which will go to subsidise the Year 6 residential trip

10. School Improvement Committee to report

KR advised that there was nothing further to report.

11. Staffing Committee to report

JC advised that there was nothing further to report.

12. Reports on school visits

Governors reported that there had not been any school visits since the last Governor day.

13. Reports on training

KR advised that she had attended the Safer Recruitment Training with BFC.

Staff inset day – Laughology

SL and GS informed Governors about the inset day that had taken place in the previous week stating that it had been a very useful and enjoyable workshop. GS advised that there will be a parent workshop on this in the Autumn term.

[A Governor asked whether there would be any revision to the curriculum as a result of this training.](#) GS advised that the presenter will be sending through items for PSHE and for school assemblies.

Signed: _____
Date: _____

Safeguarding

GS advised Governors that under the new Child Protection and Safeguarding policy recently published that there was a requirement for employees (including Governors) to receive regular safeguarding training updates. It was therefore agreed that Safeguarding training updates should be included on the FGB agendas once a term.

Action three: Clerk to add Safeguarding training updates to FGB standing items

14. Update on PTA activities

JC advised that the recent Festival on the Field had gone very well and that it was on a much bigger scale than in the previous years. He advised that as it was open to the public this year risk assessments had been carried out. GS advised that these risk assessments had been ran past the insurers and the LA and both had been satisfied with all the paperwork.

Governors requested that their thanks be passed to the PTA for hosting this community event and for all their fundraising work.

Action four: GS to pass on Governor thanks to the PTA

15. Policies and procedures

There were no polices for review.

16. Any Other business

i) Meetings calendar 2016/2017

Governors confirmed receipt of the meetings calendar for 2016/2017

PART II

There were no Part II minutes from the last meeting and no items of a confidential nature raised.

There being no further business the meeting closed at 7.08pm

Date of next meeting: Monday 19th September 2016

Signed..... Date.....

Karen Roche - Chair

Signed: _____
Date: _____

Actions arising from the meeting:

Minute	Action	Who	When
5	Action one: Clerk and KR to discuss timing of parent Governor election	KR/Clerk	
8	Action two: KR to send monitoring report to GS for attaching to shared drive	KR/GS	
13	Action three: Clerk to add Safeguarding training updates to FGB standing items	Clerk	
14	Action four: GS to pass on Governor thanks to the PTA	GS	

Signed: _____
Date: _____