



Privacy Notice - Data Protection Act 1998

We, Wildmoor Heath School, are a data controller for the purposes of the Data Protection Act. We collect information from you and may receive information about you from your previous school. We hold this personal data and use it to:

- Support your teaching and learning;
- Monitor and report on your progress;
- Provide appropriate pastoral care, and
- Assess how well your school is doing.

This information includes your contact details, national curriculum assessment results, attendance information and personal characteristics such as your ethnic group, any special educational needs and relevant medical information.

We will not give information about you to anyone outside the school without your consent unless the law and our rules allow us to.

We are required by law to pass some information about you to the Local Authority and the Department for Education (DfE). If you want to see a copy of the information about you that we hold and/or share, please contact the School Office.

If you require more information about how the Local Authority (LA) and DfE hold and use your child's information, then please email (for the LA) information.compliance-officer@bracknell-forest.gov.uk or download this document (DfE).

<http://media.education.gov.uk/assets/files/doc/w/what%20the%20department%20does%20with%20data%20on%20pupils%20and%20children.doc>

If you are unable to access these websites you can be sent a copy of this information. Please contact the LA or DfE as follows:

Performance and Governance
Children Young People and Learning
Bracknell Forest Council
38 Broadway
Bracknell
RG12 1AU

www.bracknell-forest.gov.uk
e-mail: cyp1@bracknell-forest.gov.uk
Tel: 01344 354000

Public Communications Unit
Department for Education
Sanctuary Buildings
Great Smith Street
London
SW1P 3BT

www.education.gov.uk
e-mail: <http://www.education.gov.uk/help/contactus>
Tel: 0370 000 2288